

TOWNSHIP OF HAMPTON
TAX OFFICE
3101 McCully Road
Allison Park, PA 15101
412-486-0400

The Township of Hampton & Hampton Township School District, have recently appointed Jordan Tax Service, Inc. to collect the Earned Income & Net Profits Tax, in place of PA Municipal Service Company, effective April 1, 2004. Each employer will receive reporting forms quarterly for payments to be paid in April, July, October and January.

TAX QUESTIONNAIRE

An Employer Earned Income Tax Account has been established for your business. One percent (1.0%) of the gross salary or wages should be withheld from each employee who is a **resident of the Township of Hampton**, and remitted to the Township of Hampton Tax Office quarterly.

To help us determine the nature and extent of your liability for withholding local taxes, please answer the questions below and return the completed form no later than: _____

1. Name of Business: _____
Local Business Name: _____
2. Employer Identification Number (EIN): _____
3. Corporate Address: _____

Local Address: _____

4. Contact Person: _____
5. Corporate Telephone Number: _____
Local Telephone Number: _____
6. Address for Correspondence: _____
(if different than above)

Should you need any additional information, employees will be available in the Tax Office to process your requests and handle all of your questions and/or concerns.

Sincerely,
JORDAN TAX SERVICE, INC.

William R. Linnert, Jr.
President

TOWNSHIP OF HAMPTON

W. Christopher Lochner
Municipal Manager