



HAMPTON COMMUNITY PARK PACKET

DEPARTMENT OF COMMUNITY SERVICES

3101 McCully Road • Allison Park, PA • 15101

412-487-7870 X370 www.hampton-pa.org

■ COMMUNITY CENTER ADMINISTRATION HOURS:

- **Starts @ 8:00am Monday thru Friday**

SUMMER HOURS (begins June 1st)

Monday thru Friday	8:00am to 8:00pm
Saturday	8:00am to 4:00pm
Sunday	Closed

FALL HOURS (begins day after Labor Day)

Monday & Friday	8:00am to 9:00pm
Tuesday-Wednesday-Thursday	8:00am to 10:00pm
Saturday	8:00am to 6:00pm
Sunday	12noon to 4:00pm

WINTER / SPRING HOURS (begins January 2nd)

Monday & Friday	8:00am to 9:00pm
Tuesday-Wednesday-Thursday	8:00am to 10:00pm
Saturday	8:00am to 8:00pm
Sunday	12noon to 4:00pm

FITNESS AREA OPEN AT 6:00 AM Monday – Friday

■ PARK HOURS:

Sunrise to 11:00 pm
(unless circumstances require adjustment by the Hampton Police)

Alcohol Beverage Consumption Permit

- ABC Permit Application must be completed at least one week prior to the consumption date.
- Department of Community Services reserves the right to limit park usage due to weather conditions.
- Permit holder must be twenty-one years of age or older.
- Alcoholic & malt beverages may only be possessed/consumed in designated areas of the Department of Community Services Park or Facility with an approved Alcohol Beverage Consumption Permit.
- Possession/ consumption of an alcoholic or malt beverage in any Township of Hampton Department of Community Services Park or facilities without an approved Alcohol Beverage Consumption Permit is prohibited.
- Should alcoholic & malt beverages be possessed/consumed without an approved ABC Permit, the alcohol & malt beverages will be removed immediately from the area/ facility /pavilion. If alcohol & malt beverages are found again, the function will end immediately, police to be called, if needed, and loss of the rental security deposit will occur.
- Alcohol Beverage Consumption Permit is **included with each pavilion rental upon request at no additional fee.**
- An ABC Permit is issued for use related to “rentals only” and not for re-sale of any alcoholic & malt beverage.

HAMPTON TOWNSHIP DEPARTMENT OF COMMUNITY SERVICES COMMUNITY PARK PAVILION & FACILITY DESCRIPTION

FACILITY SUMMARY

PARK SIZE: 195 Acres

Community Center	Three male and female rest rooms
Four baseball/softball fields (3 with lights)	One pond
One street hockey court (with lights)	Nature trails
Two basketball courts (with lights)	Pair of horseshoe pits
Sand volleyball court (with lights)	Seven pavilions
Six tennis courts	Pavilion parking areas
Seven soccer fields	Outdoor pool with water slides & water play feature, locker rooms, and concession building
Three children's playground areas (one special needs)	

PAVILIONS

ALCOA PAVILION (Handicap Assessable)

Six picnic tables

Water pump

Overhead lights

Four electric outlets

Charcoal grill

Centrally located, close to all park facilities, across the road from the play structure area.

DRAKE PAVILION

Six picnic tables

Water pump

Overhead lights

Three electric outlets

Charcoal grill

Centrally located, close to all park facilities

GRUBBS PAVILION

Six picnic tables

Water pump

Overhead lights

Four electric outlets

Charcoal grill

Located north of pool in the upper orchard with parking. Rest room facilities located at Meadow Field.

HARDT PAVILION

Six picnic tables

Water pump

Overhead lights

Four electric outlets

Charcoal grill

Centrally located, close to all park facilities

KRAUS PAVILION

Six picnic tables

Water pump

Overhead lights

Three electric outlets

Charcoal grill

Centrally located, close to all park facilities

CONTINUED

Rev. 2/2019

ORCHARD / LING PAVILION (large and small pavilion)

Six picnic tables

Water pump

Overhead lights

Four electric outlets

Charcoal grill

Located in the upper meadow, northeast of the swimming pool, a short distance from the upper orchard area overlooks the entire park. Rest room facilities located at Meadow Field.

ROTARY PAVILION (Handicap Assessable)

Six picnic tables

Water pump

Overhead lights

Four electric outlets

Charcoal grill

Centrally located, close to all park facilities, play structure

HAMPTON TOWNSHIP DEPARTMENT OF COMMUNITY SERVICES PAVILION RESERVATION INFORMATION

- Park pavilion reservations for HAMPTON TOWNSHIP RESIDENTS will be accepted on a year-round basis, in person at the Community Center, **at least one year plus one day in advance of desired reservation date.** PROOF OF RESIDENCY WILL BE REQUIRED.
- A hold of three days can be placed on a pavilion by telephone. Within those three days, all paper work must be completed in person at the Department of Community Services Desk.
- **NONRESIDENT RESERVATIONS will not be accepted until April 1st of the current year for the current year.**
- All pavilion reservation forms must be filled out completely.
- **REFUND / CREDIT POLICY:** Should a pavilion rental be cancelled by the renter prior to the date of rental and the pavilion is re-rented for the original date, the renter will be issued a fee refund or credit, whichever is desired.
HOWEVER, should the renter at least thirty (30) days prior to the date of rental, cancel a pavilion and the pavilion is not re-rented for the originally scheduled date, a credit will be issued. **If less than thirty (30) day's notice is given, a credit or fee refund will not be issued.**
- No more than two (2) pavilion permits will be issued per day, per address, in a thirty-day period not to exceed six permits.
- All tent type structures excluding pop-up tents used in association with a pavilion rental must be noted on pavilion permit.
- Reservations will be accepted on the following holiday periods: Memorial Day, July 3rd and Labor Day. Only resident family groups are eligible for holiday rental, the family holiday rate applies.
- Use separate checks for the pavilion rental fee and the security deposit. The **pavilion rental fee** can be paid with Visa-MasterCard-Discover or with cash or check. The **security deposit** can only be paid with check or cash. Rental Fee and Security Deposit **must be paid for each pavilion at the time of the reservation.** Pavilion Security Deposit must be post-dated for the date of the actual rental. The security deposit will be returned, provided extra clean-up work or repair is not necessary following pavilion use. Should the security deposit not be sufficient to cover all clean-up/repair costs, renters will be billed for the difference. Please be aware that moving picnic table(s) from one site to another will result in the loss of the security deposit.
- All security deposit checks are to be post-dated to coincide with the reservation date.
- To avoid the loss of the security deposit, please be sure to clean-up and properly dispose of all picnic supplies and materials such as signs, straw, sawdust, cigarette butts, etc. also all pavilion decorations, i.e., crepe paper, banners, balloon fragments, confetti, etc., at the pavilion and elsewhere in the park.
- The use of any sound system, i.e., stereo, must have written permission obtained from the Department of Community Services. "D.J." or "Live Band" is NOT PERMITTED.
- Roasting fires are prohibited unless prior special written permission is obtained from the Department of Community office.
- We strongly recommend that no more than two (2) electrical appliances, *only one per circuit outlet*, of no more than 15amps each be used at the same time in a pavilion in order to prevent a circuit overload. **We also advise the use of only one (1) short heavy-duty extension cord per circuit be used to avoid a circuit overload. Failure to comply will result in an overloaded circuit. Should this occur power will not be restored that day.**

CONTINUED

Rev. 2/2019

- The Department of Community Services reserves the right to limit the size of a group using a pavilion.
- Pets are not allowed in pavilions, playgrounds, tennis courts, athletic field facilities or on any sport courts.
- One change of permit date will be honored at no cost; thereafter there will be a \$25 service charge for each new permit date change.
- Lost pavilion permit replacement cost \$25.
- One hundred percent of the pavilion rental fee and security deposit due at time of reservation. Upon receipt of pavilion permit fee and security deposit the rental will be confirmed by issuing the permit.

HAMPTON COMMUNITY PARK PAVILION RATES			
Orchard-Ling, Alcoa, Rotary, Grubbs, Hardt, Drake, Kraus Choice of Pavilion	Resident / Nonresident		Resident Only
	MONDAY-FRIDAY	SATURDAY-SUNDAY	HOLIDAY
	\$74.00 / \$140.00	\$84.00 / \$150.00	\$114.00
Permit Replacement Fee	\$25.00	\$25.00	\$25.00
2nd Change of Date Fee	\$25.00	\$25.00	\$25.00
Tent Site - \$25.00	Pavilion Security Deposit - \$50.00		
Alcohol Beverage Consumption Permit is included with each pavilion rental <u>upon request at no additional fee.</u>			

Hampton Township Department of Community Services

PARK RULES AND REGULATIONS

***PURSUANT TO THE PROVISION OF
ORDINANCE #453 & RESOLUTION #526***

1. PARK HOURS: Sunrise to 11:00pm daily (*unless circumstances require adjustment by the Hampton Police*).
2. The park is officially open for full service May 1st to September 30th.
3. No swimming, wading, or ice-skating permitted in or on any Community Park pond.
4. Camping is prohibited except with a permit issued by the Director of Community Services.
5. Fires are prohibited except with a permit issued by the Director of Community Services.
6. The speed limit for all park roads shall be 15 MPH. All motor vehicles must remain on park roads and in the designated parking areas. No parking is permitted along the posted roadways. Driving on grass is not permitted.
7. Park equipment, picnic tables, and pavilion tables **may not** be moved from one place to another.
8. No soliciting without written permission.
9. No person shall in any manner mar, injure, deface, or destroy any tree, shrub, or plant in the park; nor any fence, guidepost, sign, table, bench, building, or any other thing of value in the park; nor shall any person disturb or interfere with any plant or animal wildlife.
10. SOUND SYSTEMS: The use of an amplified stereo system must be approved by the Director of Community Services. **“D.J.” or “LIVE BAND” IS NOT PERMITTED.**
11. No mechanical rides, animal, petting zoo, or dunk tank shall be allowed in the park except by written permission of the Director of Community Services and proof of the required insurance.
12. LITTERING: No person shall place or leave any paper or refuse in the park except in the containers provided.
13. No person shall bring any refuse into the park with the intention of depositing it in a park container. Use of any park area shall be relinquished to any township employee carrying out a work assignment.
14. All programs sponsored by the Department of Community Services shall have priority in the use of all facilities. Pavilions are available on a reservation basis. A permit is necessary for such reservations. If not reserved, first come, first served rules shall apply.
15. ANIMALS: DOGS and CATS are permitted in the park however they must be accompanied at all times by their owner and **must be on a leash at all times**. Horses are permitted in the park.

CONTINUED

Rev. 2/2019

ALL ANIMALS ARE PROHIBITED FROM THE FOLLOWING AREAS: **pavilions, swimming pool, athletic fields, playgrounds, basketball courts, street hockey courts, tennis courts, all sport courts.** It is recommended that all animals be kept in the upper orchard section of the park. **Pet owners are required to remove and dispose of all pet droppings.** All animals must be properly licensed and kept on a leash.

16. The following rules and regulations relating to the approval, denial, and issuance of permits for park facilities are as follows:
 - A. The Township Manager, or a person authorized and delegated by the Manager, shall review, approve, deny, and/or issue permits for use of township recreational facilities, after having reviewed the appropriate applications and determined the appropriate fees.
 - B. The Township Manager or person authorized and delegated by the Manager is hereby authorized to review, approve, or deny applications for the placement of advertising materials or messages within or upon the township parks and recreational areas. Further, such person shall review, approve, and deny applications for special assemblages, entertainment, or events.
 - C. Alcoholic & malt beverages may only be possessed/consumed in designated areas of the Hampton Indoor Multipurpose Community Center and the Community Park with an approved ABC Permit. Permit holder must be twenty-one years of age or older. Possession/consumption of an alcoholic or malt beverage in any Township of Hampton Department of Community Services park or facility without the approved ABC Permit is prohibited. An Alcohol Beverage Consumption Permit is issued for use related to "rentals only" and not for resale of any alcoholic & malt beverage.
 - D. Pavilions will be made available on a reservation basis and permits shall be necessary for such a reservation. If a pavilion is not reserved on any given day, those persons first in attendance at the pavilion shall be entitled to the use.
17. In the case of any provisions noted above conflict with Resolution #526, Ordinance #453 will prevail.

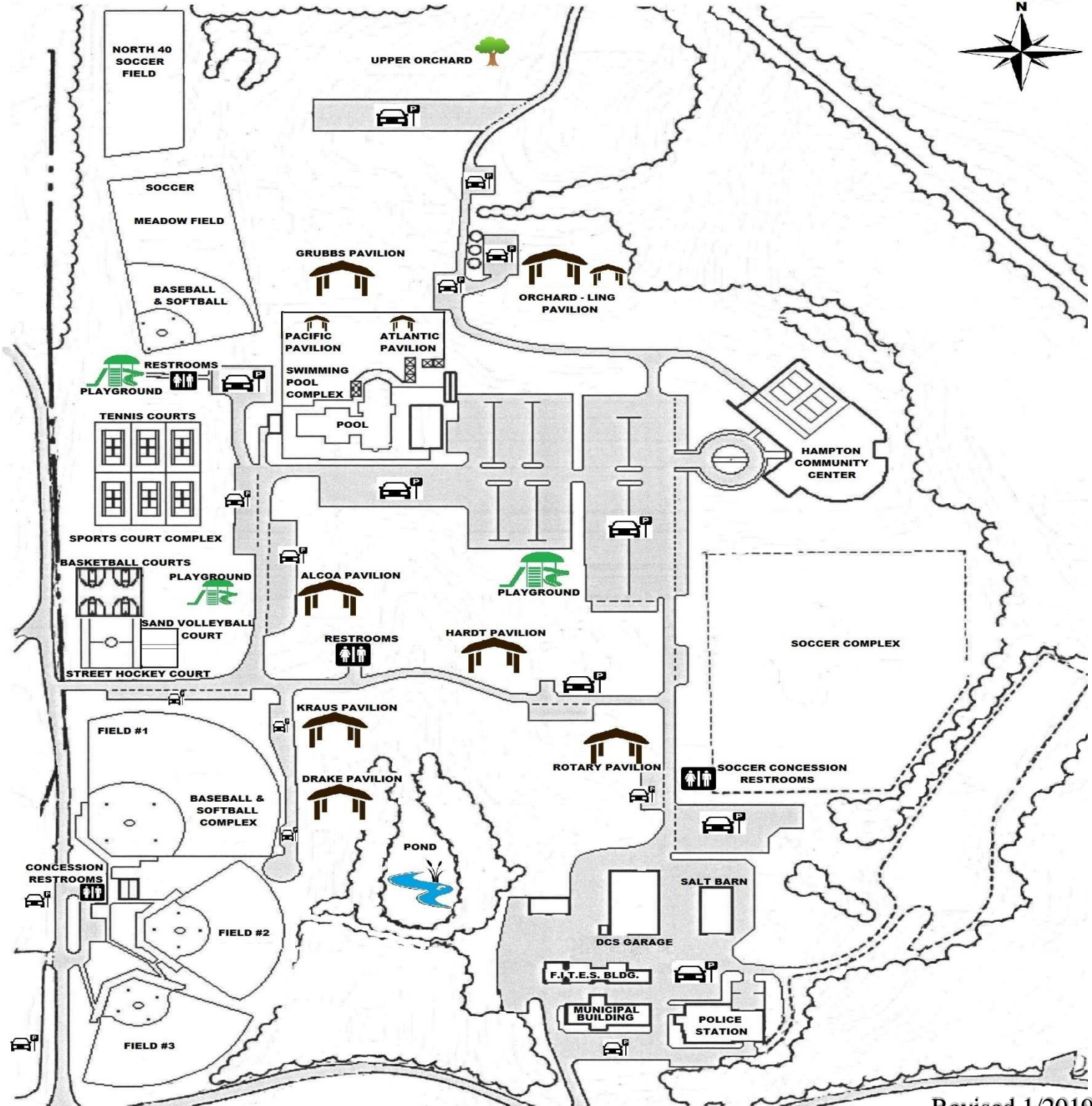


TOWNSHIP OF HAMPTON

COMMUNITY PARK

3101 McCully Road = Allison Park, PA = 15101

412-487-7870



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