President Son called to order the Agenda Meeting of Hampton Township Council at 7:30 pm in the Council Chambers of the Municipal Building located at 3101 McCully Road, Allison Park, Pennsylvania.

Those present: V. Son, President; R. Dunlap, S. Neugebauer, P. Russ, Members; J. Speakman, Controller; V. Tucceri, Legal Counsel; W.C. Lochner, Municipal Manager.

Prior to the first agenda item, Mr. Son requested a moment of silence to honor the victims of the shooting that happened earlier that day. Following the moment of silence, Mr. Son commented that all members of Council are volunteering their time in service of their community. He recognized that some of the rhetoric that is exchanged between political parties is over the line of what is appropriate. He assured the residents in attendance that the current members of Council would not engage in that kind of destructive language.

**DISCUSSION REGARDING A VACANCY ON THE ENVIRONMENTAL ADVISORY COUNCIL**

Mr. Son stated that there are three applicants who have expressed continued interest in this position. He proposed holding interviews prior to the June 28, 2017 Council Meeting.

**DISCUSSION REGARDING THE TRAVELING VIETNAM MEMORIAL WALL**

Mr. Lochner stated there will be a police escort for the Memorial as it enters the Township on July 28, 2017, with fire and legion riders accompanying the escort. He also reported that the Township has raised over $13,000 in donations to fully cover the costs of this event. Mr. Lochner provided a detailed summary of the agenda for the week that the Memorial will be displayed in Hampton Township. He noted that the Memorial must be open 24 hours per day, so for security reasons a Hampton Township police officer will be assigned to monitor the area in the evenings. Mr. Lochner reported that letters have been sent out to any residents who are known to be Vietnam veterans informing them of this event. He stated that it has also been advertised on the Township website, along various Township roadways, and banners will be displayed across Route 8. To help publicize this event the Township has reached out to two residents who are reporters with KDKA and Mr. Son has given an interview on a local radio station.

**DISCUSSION REGARDING A NEW PART-TIME POLICE OFFICER ELIGIBILITY LIST**

Chief Vulakovich explained that there is currently an open position for a part-time officer in the Hampton Township Police Department and the required testing under Ordinance No. 783 has been
completed. He requested that Council certify the new eligibility list so that the hiring process can proceed.

**DISCUSSION REGARDING THE HIRING OF A NEW PART-TIME POLICE OFFICER**

Chief Vulakovich stated that he would like to present his recommendation to Council at the next meeting, which will come from the top three candidates on the new eligibility list.

**OTHER PUBLIC SAFETY BUSINESS**

Mr. Son remarked that a second letter was sent to Hampton EMS. He asked Mr. Lochner if there is anything new to report. Mr. Lochner replied no and stated that he expects a response by June 30, 2017. He noted that, if a response is not received by that date, he will take the appropriate steps with the solicitor’s office to proceed.

**DISCUSSION REGARDING THE FITNESS EQUIPMENT LEASE RENEWAL**

Mr. Zarenko stated that the lease renewal would be for two treadmills, which have each accumulated over 6,000 miles on them. The three-year lease includes a warranty and covers all maintenance on the units. Mr. Zarenko noted that the lease expires in August, which is when the Township anticipates delivery and installation of the new equipment.

**DISCUSSION REGARDING THE STORM WATER DETENTION POND MAINTENANCE BID AUTHORIZATION**

Mr. Zarenko commented that this item is standard operating procedure for the Township during this time of the year. There are five ponds on the list for 2017 and the program is currently budgeted at $20,000, however, the final number of ponds will depend on the bids that are returned. The Township will attempt to incorporate as many ponds as possible within the $20,000 budget. The contracts will run from October 1, 2017 through December 15, 2017. Mr. Russ and Mr. Zarenko discussed how the size of the pond affects the cost for maintenance.

**ENVIRONMENTAL SERVICES BUSINESS**

Nothing was brought before Council for discussion.

**TOLOMEO PRELIMINARY/FINAL SUBDIVISION (16-18)**

The applicant is proposing to subdivide a lot containing an existing single-family dwelling into four lots on an existing private road in an RB zoning district.

Mr. Son stated that an extension has been granted for the review of this application through July 26, 2017.
WAGNER LOT CONSOLIDATION (17-03)

The applicants are proposing to consolidate three existing lots and abandon an existing street right-of-way on property located at 3036 McCully Road in an RA zoning district.

Mr. Son noted than an indefinite extension has been granted for the review of this application.

PINE CREEK MINI GOLF REVISED SITE PLAN (17-04)

The applicant is proposing various site improvements at an existing recreational facility located off of Duncan Avenue in an LI zoning district, including installation of an 18-hole mini golf course, a service kiosk, a bathroom building as well as modifications to the existing driving range area.

Mr. Son commented that an extension has been granted for the review of this application through July 26, 2017.

DISCUSSION REGARDING THE REQUEST FOR TAKEOVER OF THE MCCASLIN RIDGE DEVELOPMENT

Mr. Son remarked that an indefinite extension has been granted for the review of this request.

DISCUSSION REGARDING THE AUTHORIZATION TO ADVERTISE FOR A PUBLIC HEARING RELATED TO THE TOWNSHIP’S MS4 POLLUTION REDUCTION PLAN

Mr. Son explained that the wording for this item is incorrect on the agenda. A public hearing is not required for this item; however, Council is required to advertise the draft of the plan itself and take public comment on the plan. He stated that public comments will be taken at the July 26, 2017 Council Meeting. Mr. Orban remarked that the EPA and DEP are the entities that are requiring this plan and the stipulations for advertisement and public comment. Mr. Son and Mr. Orban discussed the review and adoption process for the plan moving forward.

OTHER BUSINESS

Mr. Lochner stated that the new digital sign at the corner of Duncan Avenue and Route 8 has been installed and is operational. He noted that the sign was paid for 100% by UPMC. Mr. Son and Mr. Lochner briefly discussed the protocols that have been established for adding and/or changing the messages that are displayed on the sign. Mr. Son remarked that this sign is meant for community messages so it should always be showing messages with relevant and current information. Mr. Lochner stated that security cameras will be installed within 24 hours so that the Township can continuously monitor the site and the messages being displayed. Mr. Russ questioned how long the security camera footage will be retained, to which Mr. Lochner replied 30 days. Mr. Son asked when the landscaping for the Lower Allison Park Project will be
completed. Mr. Lochner replied that it should be finished by Friday, June 23, 2017, however the silt fence cannot be removed until the site is re-vegetated to the satisfaction of the DEP.

Mr. Lochner reported that the former Max & Erma’s restaurant site may be re-developed into another sit-down restaurant. He stated that Township staff will work with the applicant to facilitate a submittal as soon as possible. Several remarks were exchanged regarding the ownership of the lot and the building.

Mr. Lochner also stated that Township staff will work through the changes that were discussed to make the permitting and building process easier for the residents of Hampton. He noted that these changes have been in the works for two years so they are hoping to be able to finalize them by September of this year.

There being no further items for discussion, Mr. Son adjourned the Agenda Meeting at 7:57 pm.